

September 10, 2015
Central LA Human Service District Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, LA

Members Present:

Egan Jones	Clarence Hymon	Ron Carr
Bob Westmoreland	Harry Foster	Roseada Mayeux
Charles Ugokwe	James Sprinkle	

Members Absent:

Edwina Ricks	Sondra Redmon
Lavasso Monk	Tommy Davis

Guests:

Bill Bankston	Karin Shrader	Vic Dennis
Crystal Hurt	Lizz White	
Guadalupe Bankston	Rebecca Craig	

- I. Call to Order**
- II. Read and Approve September 2015 Meeting Agenda (Vote)
Solicit Public Comment Requests**

James read the agenda for the regular monthly board meeting. James announced if anyone had any questions, the public comment forms were available at the back of the room. The form should be passed to the Chair during the meeting and requests would be addressed by the Board. James asked for a motion to accept the September agenda. Roseada motioned to accept the board meeting agenda with a second motion by Ron. Jim asked for any comments from the board or public, no comments were received and motion carried.

- III. Consent Agenda (Vote)**

August 2015 Minutes

James confirmed that everyone had received the August 2015 minutes. James asked for a motion to accept the Consent Agenda. Ron made the first motion and Bob seconded. Jim asked for any comments from the board or public, no comments were received and motion carried.

- IV. District Reports**

- 1. ED Monthly Report

Egan read his monthly ED report and reviewed the 4th quarter LAPAS report.

- 2. Financial Report

Karin Shrader reviewed the monthly financial report with the board and fielded questions. Jim asked for a motion to accept the financial report. Clarence made the first motion to accept the report and Roseada seconded. Jim asked for any comments from the board or public, no comments were received and motion carried.

Another motion was made by Roseada to have the financial report cover two months prior. This will allow Karin to prepare and submit to the board complete financial information. Roseada made the motion with a second motion by Clarence. Jim asked for any comments from the board or public, no comments were received and motion carried.

- V. Policy Reviews**

There were no policies on the calendar to be reviewed this month.

VI. Board Business

1. Financial Condition and Activities

a. External – Legislative Audit (biannual) – Egan informed the Board that the District has not received this document. Egan will present the Audit at the October meeting if it's received in time. A motion to table the calendar item until October was made by Charles and seconded by Roseada. Jim asked for any comments from the board or public, no comments were received and motion carried.

b. Agency (ED) – Report by Disability correlated to Strategic Plan

Egan asked the board to move this calendar topic to June. This information is covered in another report during a calendar topic for that month. Ron made the first motion to move the calendar topic to June and Clarence seconded. Jim asked for any comments from the board or public, no comments were received and motion carried.

2. Financial Planning and Budgeting

- Present FY16 budget: Karin Shrader reviewed the FY16 budget with the board and fielded questions.

3. Board Development/Training Topic

District Advisory Council presentation – Vic Dennis. Vic updated the board on the advisory council and fielded questions. He also handed out a brochure, bylaws and a provider/stakeholder survey.

VII. Unfinished Business

1. Governance Manual Confirmation and Agreement (signature page)

Since these board members were not present this topic was tabled until October meeting.

Two members (Sondra and Tommy) have not sign the signature page due to not turning in their Orientation Binders to be updated. These two members were absent from the meeting tonight so this will be addressed at next month's meeting.

2. Verify Conflict of Interest Disclosure (signed statement)

Since this board member was not present this topic was tabled until October meeting.

Tommy Davis needs to fill out and turn in. Since he was absent from this meeting, this will be addressed at next month's meeting.

VIII. Next Month:

Executive Limitations:

- II. C. Treatment of Staff – to be reviewed by Egan.

Board – ED Linkage Review:

- Accountability of the ED – to be reviewed and report presented by Clarence.
- Delegation of the ED– to be reviewed and report presented by Roseada.

IX. Questions/Comments As Solicited

None submitted.

X. Announcements

Next meeting is October 8th.

XI. Adjourn (Vote)

James asked for a motion to adjourn the meeting. Ron made the first motion and Clarence seconded. There were no comments or discussion from the board members or public and motion carried. Meeting was adjourned at 6:20 pm.